

Terry M. Knowles  
curriculum vitae

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**Professional History**

**N.H. Department of the Attorney General  
Concord, N.H.  
Assistant Director, Charitable Trusts Unit**

1981 – present

**Adjunct Faculty – University of New Hampshire  
Carsey School of Public Policy**

2003 - present

**Courses taught: Urban and Metropolitan Politics  
The Art of Negotiation  
Nonprofit Management  
Grantsmanship**

**Brown & Nixon, P.A.  
Manchester, N.H.  
Legal Assistant**

1974 – 1981

**Education**

Master of Public Administration  
University of New Hampshire

2001

Harvard School of Public Health  
Financial Accounting Workshop

2001

Bachelor of Arts *cum laude*  
University of New Hampshire

1973

**Civic and Professional Activities**

Multistate Registration and Filing Portal, Inc.

Board Member/Parliamentarian

2015 - 2019

N.H. Attorney General's Legislative Policy Committee

2008- 2018

Grants Peer Review Board - Aspen Institute

Washington, DC

1999 – 2003

Member, Aspen Institute Nonprofit Sector Strategy Group

2000

Member, Aspen Institute Nonprofit Sector Research Group

2002 – 2004

Grant Review Committee, Endowment for Health (NH)	2001 – 2002
Peer Review Committee, Carnegie Corporation of New York	2002 – 2003
Trustee, 406th Fighter Group World War II Memorial Foundation	2003 - present
Trustee, Episcopal Diocese of New Hampshire	1996 – present
Treasurer, NHSODAR	2016 - 2019
Co-Administrator with NH Center for Nonprofits ARRA Nonprofit Capacity Building Grant	2009 – 2011
Co-Administrator with Community Health Institute: Endowment for Health Grant: <i>Community Benefits Plans, What Counts and How is it Counted?</i>	2006 - 2009
Member NASCO/GuideStar Technical Opportunities Program Commerce Grant Oversight Committee	2003 - 2006
Member Independent Sector Panel on the Nonprofit Sector, Oversight and Self Regulation Work Group	2004 - 2005
Member National Committee for Responsive Philanthropy Foundation Accountability Project	2002
Member Nonprofit Quarterly Investigative Journalism Advisory Committee	2007 - 2008
Member National Conference of Commissioners on Uniform State Laws' advisory committee on the Uniform Supervision of Charitable Purposes Act	2007 - 2010
Participant Johns Hopkins University Nonprofit Listening Post Project	2002
Participant Harvard University Hauser Center Joint Seminar on Emerging Issues in Philanthropy	2003, 2007, 2009
Participant NCCUSL Drafting Committee on the Uniform Management of Institutional Funds Act, Austin, Texas	2006
Participant NCCUSL Drafting Committee on Uniform Conservation Easement Act	2017
Participant Columbia Law School National State Attorneys General Program on Charitable Regulation New York, New York	2008
Project Collaborator with Council on Foundations and Forum of Regional Grantmakers – <i>The Value of Relationships Between State Regulators and Philanthropy</i>	2006
Leadership New Hampshire Class of 2008	2007 – 2008
Board of Directors, American Red Cross Blood Services	1989 – 1999
Board of Directors, American Red Cross, New Hampshire State Service Council	1994 – 2001
Commissioner, Southern New Hampshire Planning Commission (SNHPC)	1986 – 2014

Board of Directors National Council of Nonprofit Associations (now National Council of Nonprofits) Washington, DC	1999 – 2006
Treasurer, National Council of Nonprofit Associations	2000 - 2006
Board of Directors, Contoocook Valley Federal Credit Union	1988 - 1992
United States Selective Service Officer	1989 – 1999
Board of Directors, N.H. Library Trustees Association	1995 – 1998
Selectman, Town of Weare, New Hampshire	1991 – 1994
Chair, Zoning Board of Adjustment, Weare, NH	1991 – 2002
Chair, Planning Board, Weare, NH	1986 – 1991
Vice-President N.H. Municipal Association	1994
Board of Directors N.H. Municipal Association	1991 - 1994
President National Association of State Charity Officials	1991 and 2006
National Association of State Charity Officials Technology Task Force	1998 – 2010
Member Independent Sector Electronic Data Initiative for Nonprofits (EDIN) Working Group	2004 - 2006
Urban Institute Task Force on Form 990	1995 – 2013
Member, New Hampshire Interagency Task Force on Healthcare	1999 – 2008
Member, New Hampshire Charitable Foundation Health Foundation Roundtable	1999 – 2000
Chair, New Hampshire Historic Burial Ground Commission	2018 – Present
Board Member New Hampshire Center for Nonprofits	2019 -
Board Member and Parliamentarian Multistate Registration and Filing Portal, Inc.	2016 – Present
N.H. Funders Forum Philanthropy Advisory Group	2019

### **Selected Seminars and Lectures**

Presenter, National Association of State Charity Officials Conference, *UPMIFA – Emerging Problems*, Washington D.C., October, 2014

Presenter, National Association of State Charity Officials Conference, *Executive Compensation at Nonprofit Hospitals*, Washington, D.C., October, 2014

Presenter, N.H. Bar Association Continuing Legal Education Program, *Keeping Legal with the Director of Charitable Trusts at the Office of the Attorney General*, September, 2014

Presenter, Citizens Bank Networking and Education Seminar, *Back to Basics, Practical Risk Management Tips for Not-for-Profit Boards and their Organizations*, December, 2013

Presenter, N.H. Hospital Association, *The Patient Protection and Affordable Care Act and its Effect on the New Hampshire Community Benefits Law*, 2011

Presenter, National Association of State Charity Officials Conference, *Regulating Endowment Funds under UPMIFA*, Silver Spring, Maryland, October, 2011

Key Informant Interview with the Public Health Institute, *Implementation of the Community Needs Assessment under the Affordable Care Act*, July, 2011

Panelist, ARNOVA (Association for Research on Nonprofit Organizations and Voluntary Action) Spring Symposium, Washington, D.C., June, 2011

Presenter, Columbia University Law School, *At the Intersection of Technology: the Charitable Sector and State Regulators*, March 2011

Presenter, N.H. Bar Association Continuing Legal Education Program, *The Uniform Prudent Management of Institutional Funds Act*, March, 2010

Presenter, Columbia University Law School Webinar, *The Uniform Prudent Management of Institutional Funds Act: The Evolution of Endowment Management in the United States*, January, 2010

Guest Lecture Franklin Pierce Law Center, *Nonprofit Regulation and the Law*, February, 2008 and 2011

Presenter, New Hampshire Center for Nonprofits, *Staying Legal*, 2005 – 2019

Presenter, New Hampshire Center for Nonprofits, *Understanding the World of Nonprofit Gaming*, February, 2008 and October, 2008

Presenter, National Association of State Charity Officials, *Uniform Prudent Management of Institutional Funds Act and Implications for State Regulators*, October, 2007, Denver, Colorado

Participant, Center for Lobbying in the Public Interest National Summit, *Smart & Ethical Practices in Public Interest Lobbying*, September, 2007, Pocantico, New York

Keynote Speaker, Forum of Regional Associations of Grantmakers, March, 2006 National Conference, Washington, D.C.

Presenter, N.H. Bar Association Continuing Legal Education Series: *Legal Developments in the World of Not for Profits*, February 2006

Panelist, American Bar Association Teleconference *The New Stewardship: Nonprofits Under Scrutiny, Brace for Tax Reform*, December, 2005

Presenter, American Institute of Certified Public Accountants, San Francisco, CA:  
*Nonprofits on the Legislative Agenda*, November, 2005

Presenter, National Business Officers Association Conference, Washington, DC,  
*Nonprofit Accountability: The State Regulator's Perspective*, April 2005, April 2006

Presenter, Aspen Institute Nonprofit Sector Strategy Group Meeting – “Cause-Related Marketing, What's in a Nonprofit's Name?” Wye River Conference Center, Annapolis, Maryland June, 2000

Presenter, N.H. Bar Association Continuing Legal Education Series: “NH Not-for-Profit Corporations and Associations at the Close of the Century”, November, 1999

Guest Lecturer, Antioch College, Keene, NH: “History and Development of Managed Care and Public Policy”, 1997, 1998, 1999

Presenter, Governor's Office on Volunteerism State Conference, Concord, NH  
“Technical Issues of Volunteer Liability and Risk Management”, 1990 – 2014

Presenter, Annual Seminars for N.H. Municipal Trustees, 1985 - 2017

Presenter, New Hampshire Government Finance Officers Association, “The Town as Fiduciary and the Role of Trustees of Trust Funds” 2003, 2012, and 2014

Presenter, New Hampshire Library Trustees Association 1999 - 2018 Annual Meeting,  
“Administration and Investment of Trust Funds by Library Trustees”  
“Preparing an Investment Policy Pursuant to RSA 31:25”  
“Handling Money, Where Do you Put It, Kinds of Accounts for the Operating Budget”

### **Publications and Interviews**

New Hampshire Municipal Association Town and City Magazine (September/October 2015 issue) co-authored with Thomas J. Donovan

*The Roles and Responsibilities of Municipalities in Monitoring and Enforcing Conservation Easements*

Utah Environmental Law Review: *Amending or Terminating Conservation Easements: The New Hampshire Experience* (Volume 33, Number 1, Spring 2014).

*Amending or Terminating Conservation Easements: Conforming to State Charitable Trust Requirements* – 2010 – co-authored with Paul Doscher, Society for the Protection of NH Forests and Professor Nancy McLaughlin, University of Utah  
Quinney College of Law

*Internal Revenue Service Advisory Committee on Tax Exempt and Government Entities*

(ACT) June, 2008 – Interviewed for report in role of national expert in charity regulation

State Attorneys General Powers and Responsibilities, Third Edition,  
Contributing author: Chapter 12 *Uniform Prudent Management of Institutional Funds Act*, National Association of Attorneys General 2012.

State Attorneys General Powers and Responsibilities, Second Edition,  
Co-author: Chapter 12 *Charitable Trusts and Solicitations*,  
published by National Association of Attorneys General 2007.

Advancing Philanthropy (October, 2007) *A Remarkable Collaboration*  
interview with Jacklyn P. Boice

Land Trust Alliance (August 2007) *Amending Conservation Easements:  
Evolving Practices and Legal Principles* – contributing editor

New Hampshire Municipal Association Town and City Magazine (May, 2007)  
*Real Estate Taxes and Charities: A Dilemma for Local Officials*; (January, 2013)  
*Private Money for Public Use and State Law*

New Hampshire Bar Journal (Fall, 2006) *UMIFA: Preserving Equity Among  
Generations for the Charitable Dollar*, Co-Authored with Attorney  
Mary Susan Leahy

Nonprofit Quarterly, (Summer, 2006) – *Emerging Nonprofit and Foundation  
Enforcement Issues*

Nonprofit Quarterly, (Fall 2004) – *Attorneys General and Nonprofits*

New Hampshire Probate Court – *Uniform Management of Institutional  
Funds Act* (June, 2004)

New Hampshire Bar Journal (March, 2000) *The New Community Benefits Law*

New Hampshire Bar Journal (December, 1996) *A Brief History of Charitable  
Regulation*

Risk Management for Volunteer Organizations and Nonprofits (1996) *Administration  
Requirements for Nonprofits*

In the Name of Charity (1994) *The Duty to Report*  
*Calculating Historic Dollar Value for Permanently Restricted Endowment Funds*  
(May, 2003) New Hampshire Bar Association Continuing Legal Education

## **Awards**

New Hampshire Preservation Alliance Preservation Achievement Award 2019

New Hampshire Center for Nonprofits Nonprofit Impact Award 2018

Southern New Hampshire Planning Commission, Raymond E. Closson Award for  
Excellence in Community and Regional Planning, September, 2014

New Hampshire Library Trustees Association Appreciation Award 2011

National Association of State Charity Officials' President's Award 2007

Southern NH Planning Commission Outstanding Service Award 2005

New Hampshire Center for Nonprofits Appreciation Award, 2001, 2002, 2003, 2004

Pi Gamma Mu the International Honor Society in Social Science 2001

Outstanding MPA Student 1999 – University of New Hampshire, Durham, NH

Dorothy M. Little Award for Outstanding Service to Public Libraries 1999

Governor's Office on Volunteerism Award for Excellence in Volunteer Program

Management 1996  
New Hampshire Municipal Association Volunteer of the Year Award 1990

(2019)